

SWEEP CERTIFICATION TIMELINE

1 Pilot Registration & Preliminary Research

Once the project registration fee is paid (**30% of total Pilot Fee**), the SWEEP Team conducts preliminary research on the local government or company and puts together a systems map focused on the management of waste within the respective jurisdiction or service area.

2 Kickoff Meeting

~ 1 Week

The SWEEP Team meets with representatives of the municipality or business to discuss our findings and charts which credits are applicable and which credits need to be completed by partnering vendors.

3 Gap Analysis and Report

1-2 Weeks

Using a Gap Analysis Scorecard, SWEEP takes the local government or company through the SWEEP+ Standard credit-by-credit, focusing on each credit's requirements to get a sense of how the certifying entity is tracking towards SWEEP+ certification. SWEEP then creates a report from the Gap Analysis findings. The scorecard and the report provide a baseline assessment of the local government's or business' certification potential and allow SWEEP to identify areas of opportunity within the specific waste management system.

4 Certifying Entity Data Collection and Upload

2 Weeks - X Months

SWEEP sends a *Gap Analysis Report* where the business or municipality is able to directly provide information and links to verifying documentation required to satisfy each respective credit. This step can happen concurrently with step 5.

5 Waste Entity On Boarding/Data Collection

2 Weeks - X Months

Local Governments: SWEEP contacts waste management vendors that work within the local government's jurisdiction/service area and invites them to participate in the Pilot process by providing waste data or getting SWEEP certified themselves.

Industry: *Not Applicable for Certifying Waste Facilities and Haulers*

6 Document Verification

3-4 Weeks

SWEEP reviews uploaded documents and provided information to make sure data is accurate and calculates a final score and certification level. All data provided is confidential and secure.

7 Certification Fee Paid (Final 70% of Pilot Fee)

8 Congratulations You're SWEEP Certified!

